



九龍樂善堂轄屬幼稚園

LOK SIN TONG AFFILIATED KINDERGARTENS

入學申請表

Application Form for Admission

只供本校填寫
For office use only

入學年度
School year:
申請編號
Application No.:
LSTCYMCK-

學校名稱：樂善堂張葉茂清幼稚園

School Name: Lok Sin Tong Cheung Yip Mou Ching Kindergarten

甲部：學生資料 Part A: Student's Particulars			
學生姓名(中文) Name in Chinese:		學生姓名(英文) Name in English:	
出生日期 Date of Birth:	年 月 日 YY MM DD	年齡 Age:	性別 Gender: <input type="checkbox"/> 男 M <input type="checkbox"/> 女 F
出生證明書號碼: Birth Certificate No.:		出生地點: Place of Birth:	
家中常用語言 Spoken language at home: <input type="checkbox"/> 廣東話 Cantonese <input type="checkbox"/> 英語 English <input type="checkbox"/> 普通話 Cantonese <input type="checkbox"/> 其他 Others:			
聯絡電郵: E-mail Address:			宗教 Religion:
住址: Residential Address:			住宅電話 Residential Telephone No.:
通訊地址(如與住址不同) Correspondence Address (If different from the address given above):			
申請班級 Applying For	<input type="checkbox"/> K1 (幼兒班) 2歲8個月至4歲 <input type="checkbox"/> K2 (低班) 4至5歲 <input type="checkbox"/> K3 (高班) 5至6歲	入讀志願 Preferred class session choice	<input type="checkbox"/> 全日班 WD Class <input type="checkbox"/> 上午班 AM Class 請按申請志願填寫1, 2 Please indicate your preference with 1 being the most preferred
若所選的志願班別額滿時, 是否同意由本園編排其他班別學位? If the session you prefer is full, will you accept other sessions allocated by us? <input type="checkbox"/> 願意 Yes <input type="checkbox"/> No 不願意			
曾就讀學校名稱(如適用): Name of previous school(if applicable):			Class: 級別:
是否需要校車服務? Do you need school bus service?		<input type="checkbox"/> 是 Yes <input type="checkbox"/> 否 No	上/下車點: Pick up location:

乙部：家長/監護人資料 Part B: Parents'/Guardian's Particulars			
家長資料 Parents Information	父親 Father	母親 Mother	監護人 Guardian
中文姓名 Name in Chinese			
英文姓名 Name in English			
聯絡電話 Phone No.			
職業 Occupation			

丙部：現/曾就讀本校的兄弟姐妹/親友資料

Part C: Sibling's Particulars / Relatives studying at/graduated from this Kindergarten (if applicable)

1. 該生之兄姊是否正在本校就讀? Is the applicant's brother(s) or sister(s) studying in this school?	<input type="checkbox"/> 是 Yes 姓名 Name: 就讀班別 Class:	<input type="checkbox"/> 否 No
2. 該生之父母及兄姊是否本校畢業生? Is any parent or brother(s) or sister(s) a former student of this school?	<input type="checkbox"/> 是 Yes 姓名 Name: 就讀班別 Class:	<input type="checkbox"/> 否 No

丁部：其他資料 Part D: Other information

認識本校途徑 Learn about our school by	<input type="checkbox"/> 郵寄單張 Leaflet <input type="checkbox"/> 本校網站 School website <input type="checkbox"/> 報章 Newspaper <input type="checkbox"/> 雜誌 Magazine <input type="checkbox"/> 親友介紹 Recommended by relatives and friends (親友姓名 Name of referee): <input type="checkbox"/> 廣告 Advertiseme <input type="checkbox"/> 其他 Others:
本園將透過 WhatsApp 發放最新消息，如同意本校使用此方式作聯絡，請在下方 <input type="checkbox"/> 空格加上「✓」。 The school will deliver our latest news to parents through WhatsApp. If you agree to be contacted by WhatsApp, please put a tick in the appropriate <input type="checkbox"/> <input type="checkbox"/> 同意 Agree，接收 WhatsApp 之手提電話號碼 mobile phone number to receive WhatsApp: <input type="checkbox"/> 不同意 Disagree	

「收集個人資料聲明」 Collection of Personal Data

1.	根據《個人資料(私隱)條例》，本申請表內有關個人資料將僅供校方作處理入學申請之用。在未得到申請人的同意之前，校方不會向第三者披露或轉移所收集得關於你的資料。 According to the Personal Data (Privacy) Ordinance, the above personal data provided will be used solely for the purpose of admission and the data will only be handled by the kindergarten in this connection. The information collected about you will not be disclosed or transferred to third parties without your prior consent.
2.	如入學申請不被接納，校方將銷毀一切有關個人資料；成功申請者個人資料將會存入學生檔案中，並由校方保管。 The application form of unsuccessful candidates will be destroyed. The application form of successful candidates will become part of the student file; and the information will be retained by the kindergarten.
3.	根據《個人資料(私隱)條例》，申請人有權查閱及更改填報於申請表內的資料，並可索取此等資料的副本。申請人如須查閱或更改其個人資料，請致函告知校務處書記。 In accordance with the Personal Data (Privacy) Ordinance, applicants have the right to access and correct the personal data contained in the application form, and the right to request a copy of such data. Applicants wishing to access or make corrections to the data should submit written requests to the clerks at the reception.

家長/監護人姓名 Name of Parent/Guardian: _____

家長/監護人簽署 Signature of Parent/Guardian: _____ Date 日期: _____

以下由校方填寫 (For office use only)	收表日期 (Date of receiving the form):
<input type="checkbox"/> 1. 報名費四十元 Application fee (\$40) <input type="checkbox"/> 2. 出生證明書或居港證明書副本 Copy of applicant's original Birth Certificate or valid Hong Kong resident visa <input type="checkbox"/> 3. 針卡副本 Copy of Immunization Record <input type="checkbox"/> 4. 近照1張（不包括報名表上的相片），背面寫上該生姓名。One recent photo of the applicant besides the affixed photo) with name written on the back. <input type="checkbox"/> 5. 回郵信封1個，並需貼上足夠郵資。Four stamped self-addressed envelopes.	